

Call for Applications for Volunteers (f/m/d) in the MitOst Network of Members and Alumni Department in the Frame of the European Solidarity Corps (ESC)

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MitOst is a non-profit organisation that encourages activities and implements programmes which foster cultural exchange, active citizenship, social cohesion and sustainable urban and rural development in Europe and its neighbouring regions. With 1,500 members in 45 countries as well as with various partners we are part of a dynamic European network. We organise international programmes and projects and serve as a platform for new forms of social engagement and projects. More information is available on www.mitost.org.

The MitOst Network of Members and Alumni Department develops formats for and with members, alumni and partners of MitOst to foster cross-group connection, self-organisation and generate impact. Currently, our team is looking for an English-speaking volunteer in the frame of the European Solidarity Corps.

Tasks and Learnings

As an ESC volunteer, you will have the opportunity to get to know MitOst's activities, develop your interests and improve your competences in a new working environment.

You will get the chance to actively shape the daily work of an international non-profit organisation, to contribute with your own ideas and to take initiatives for further development in a cross-section of MitOst.

We offer an experience in a committed international multilingual team with a lot of dynamism and creativity.

You will mainly be supporting the preparation of the online edition of the International MitOst Festival, the association's largest network event with around 300 international participants.

The Activities Include:

- Support in PR, including website content management, social media management and translations

- Support in (online) event management, including communication with participants
- Support in administration, including preparation of financial reporting

Your Profile

- Good command of English; good knowledge of German and/or Russian is an advantage
- Confidence in the use of computer software and internet applications, ideally experience in working with Typo3
- Administrative and organisational competence
- Teamwork, ability to work independently, reliability, commitment

Volunteering Period

The duration of the ESC will be up to 6 months long. The exact starting time can be adapted to your availability. The earliest start date is 1 October.

Working Conditions

- Weekly working time partly from the Berlin office: 32h;
- Holidays: 2,5 days for every month;
- The concrete tasks will be settled individually at the beginning of the ESC.

Please note: In response to the ongoing pandemic, MitOst office staff is working from home until further notice. The office can only be used in rotation on a few days a week. Working from home is therefore a mandatory part that complements the work from the MitOst office and, if necessary, can also affect the entire duration of the volunteering period. Please find [here](#) detailed information on Coronavirus impact on European Solidarity Corps.

Accommodation

We will provide you with our contacts in order to support you in finding an accommodation on your own. Details can be clarified in advance.

Benefits

- Monthly allowance of 775,00 EUR for accommodation, livelihood, monthly tickets, further education (if the accommodation is included the allowance will be less);
- Health insurance;
- Help with visa application;
- Reimbursement of the travel and visa costs;
- Two ESC-seminars provided by the National Agency;
- There might be the possibility to attend language classes.

European Voluntary Service (ESC)

The European Solidarity Corps is funded by the EU-Commission and aims to foster solidarity in the European society, engaging young people and organisations in accessible and high-quality solidarity activities. It offers young people opportunities to show solidarity, express their commitment to the benefit of communities and help resolve challenging situations across Europe. At the same time, these young people have the opportunity to develop their skills and get some invaluable human experience in the process.

MitOst is hosting organisation for volunteers; each volunteer coming needs a sending organisation from his or her country and MitOst has a network of partner organisations in various countries. You are also invited to get in touch with possible partner organisations. You can make use of the database of [sending organisations](#) online.

Application

Please send your CV and motivation letter in ONE PDF-Document by **September 6, 2020 midnight (CET)** to Anna Jankowska at info@mitost.org.

Please provide us in your application with the following information:

- Your main interests for working with MitOst;
- Your competences / subjects / personal focus that you can contribute with: languages, working fields where you are/were active in, etc.;
- Your previous connection(s) with the MitOst network (if applicable)
- Necessary information for visa application;
- Whether you have already a sending organisation;
- Your preferred starting point; Please apply for a volunteering period that will give you enough time to prepare your stay in Berlin, including visa application procedures and finding an accommodation.

Please note: you can only apply if you are under the age of 30 and if you have not done ESC (or European Voluntary Service) already.

For any further questions, please do not hesitate to contact Anna Jankowska (info@mitost.org)

If this call is too short notice for you to properly plan your voluntary service beware that in the second half of 2020 the MitOst Network of Members and Alumni Department is going to launch another call for volunteers within the frame of the ESC for the first half of 2021.